



# Berryessa Union School District

*Roxane Fuentes, Ed.D., Superintendent*

## **Measure A Oversight Committee Guidelines**

The Measure A Oversight Committee will be considered a standing committee of the Board reporting to the Board of Trustees and will exist for the period of time Measure A is in effect. The Board of Trustees establishes this committee with the following role and operational

### **Role of the Committee**

The role of the Measure A Oversight Committee will be two-fold, that of ensuring accountability for how the funds generated by Measure A and that they are consistent with the parameters of the Measure and assessing the impact of the programs/personnel funded by Measure A has on the students of the district. This will be accomplished by:

### **Fiscal Accountability**

- Working with the district, and the district's independent auditors to annually review what Measure A funds were received, how they were allocated, and how they were spent;
- Determining if those funds were expended in accordance with the Measure's intent; and

### **Impact on Students**

- Working with the district, the Committee will review the impact of Measure A funded programs/personnel on students/student learning.

Starting in September, 2014 the Committee will make annual reports to the Board on both the fiscal accountability and impact on students of programs/personnel funded by Measure A.

### **Committee Membership**

Membership on the Measure A Oversight Committee will include the following categories and numbers of people:

- Community: 3 community members not related to an employee or having children currently in the district but reside within the district's boundaries.
- Parents: One parent with a child enrolled in the district from each of the three school "families" in the district.
- Employees: 6 employees with 2 members representing teachers, 2 members representing classified personnel, and two members representing management.
- Term of office will be 3 years.
- The Committee will select a president and vice-president annually.
- The Committee will select two of its members annually to participate on the District Budget Committee.
- The Superintendent will act as a non-voting Executive Officer to the Committee.
- Majority of current active members is needed for a quorum, (not counting vacancies).

### **Appointment of Committee Members**

All appointments will be made by the Board from applications submitted to the District.

## Meetings

The meetings of the Measure A Oversight Committee will:

- be posted and held in compliance with state open meeting laws;
- post agendas at the District Office, district schools and on the district web site at least 72 hours prior to each meeting;
- post minutes and other documents used by the Committee will be posted on the web site;
- allow public input and participation consistent with state open meeting laws;
- hold meetings at intervals and times determined by the Committee so as to allow for employee and public input; and
- hold meetings at the District Office.

Board Approval: March 10, 2009  
Revised: December 16, 2014  
Revised: May 12, 2015  
Revised: October 25, 2022  
Revised: May 1, 2023